

HILTON MATRICULATION HIGHER SECONDARY SCHOOL
CLC WORKS ROAD, CHROMPET, CHENNAI 600044

RULES AND REGULATIONS

GENERAL RULES FOR THE STUDENTS

- Discipline is an integral part of the learning process.
- Prayer must be said with respect and devotion.
- Every pupil must have a copy of the school diary with him/her and must bring it to the school every day.
- The school uniform is compulsory on all school days. Pupils are insisted to come to school neat and tidy.
- Only English should be spoken within the school premises.
- All are expected to be present before the warning bell at 8.50 for the assembly.
- While moving from class to class, if necessary, pupils should march silently in line.
- Pupils, who are absent or come late, will be admitted in the class only with the permission of the Principal. If a pupil is absent for more than three consecutive days without the permission of the Principal, his/her name will be struck off from the rolls. No electronic item should be brought to the school and if it is found it will be confiscated and will not be given back.
- No student should be absent from a class without prior intimation. If there is a sufficient reason to be absent from the class, he/she may get permission from the concerned teacher as well as from the Principal. A written application for leave should be submitted at least one day in advance in the prescribed form.
- No pupil should disturb other classes during study time on the flimsy plea of taking a pen, pencil or book on loan from his friend.
- Attendance at official school functions is compulsory.
- Irregular attendance, frequent failures in submitting class exercises, habitual want of discipline or any sort of serious misbehaviour are sufficient reasons for the dismissal of the student.

- No pupil is allowed to leave the school premises during the school hours without the permission of the Principal.
- No books (other than the school books), newspapers or periodicals should be brought to school without the knowledge of the Principal.
- Every pupil must behave respectfully towards the member of the staff.
- Pupils must behave well at all times both inside and outside the school. No loud shouting or whistling is allowed in the school premises.
- Students should neither borrow nor lend money nor should they exchange their articles.
- Students should have respect for school property. They should not damage school furniture, write or draw on the walls, scratch or spoil desks or chairs. Any damage to school property will have to be compensated either individually or in common. They shall not damage things which belong to others. Playing in the classroom is prohibited.
- The school is not responsible for goods lost. It is not allowed to bring valuables (like expensive watches, gold ornaments etc.) to school.
- Collecting donations or selling tickets for any purpose requires Principals sanction.
- Giving alms to beggars inside the campus is not allowed.
- Pupils should see that their hair is properly trimmed and nails are cut at regular intervals.
- Pupils will be taught English, Tamil, Hindi and Computer science from STD. I onwards.
- Students will have computer practicals from std. I onwards.
- No student will be sent home during the class hours without the written request of the parent/guardian.
- Students are not allowed to go home for lunch.
- All correspondence addressed to pupils are subject to inspection.
- All students are expected to participate in the activities of the school, develop healthy and competitive team spirit, acquire qualities of leadership and leadership and learn to serve others.